



Legends Public Charter Schools

(During the COVID-19 related emergency, the Board will be meeting virtually via Microsoft Teams)

Board Members: Richard Gibbs, Jermand Hagan, Adia C Jordan, Terrelina (Shellie) Sims, Charlette EB Strickland

MINUTES for October 29, 2020

1. Call to Order

The meeting was called to order at 5:31pm by Legends Board Chair, Mr. Richard Gibbs, and he welcomed all participants to the 1st Legends Board Meeting of SY2020-2021.

2. Roll Call

A roll call was conducted, to identify the founding Board Members (Richard Gibbs, Adia Jordan, Charlette Strickland, Jermand Hagan and Terrelina Sims).

3. Adoption of Agenda

Legends Board Chair Gibbs asked for a motion to accept the agenda, as presented. **The motion was moved by Legends Board Member Hagan and 2nd by Legends Board Member Strickland.** All Board members were in favor – with no oppositions, and the agenda was so adopted.

4. Approval of Meeting Minutes

Legends Board Member Sims acknowledged that this was our 1st Board meeting, so there were no previous Meeting minutes to approve.

5. Approval of Actions Taken in Executive/Closed Session

Legends Board Member Sims acknowledged that this was our 1st Board meeting, so there has not been an Executive/Closed session, therefore there were no previous actions taken, that needed to be approved.

6. Introduction of Board Members

Legends Board Chair Gibbs asked for all founding Board Members to introduce themselves, by sharing details about themselves and their involvement with Prince George's County and Legends Charter School.

7. Report of Chief Executive Officer

Legends CEO Atasha James introduced herself, and thanked all the participants who had joined the Board Meeting. Legends CEO James shared the *Legends School Accountability Plan*, highlighting the 9 goals that all Legends staff and the Legends Board will govern themselves by:

Goal 1: Students will be proficient in English/Language Arts

Goal 2: Students will be proficient in Mathematics

Goal 3: Students will be proficient in Science

Goal 4: Legends Charter School will meet Annual Measure of Interim Progress

Goal 5: Legends Scholars will have investment accounts

Goal 6: Students and Parents will be satisfied with Legends Charter School

Goal 7: Legends Charter School will be fully enrolled, with high levels of attendance and re-enrollment

Goal 8: Legends Charter School will demonstrate financial responsibility

Goal 9: The Board of Directors will provide effective and sound oversight of the school

Legends CEO James invited Equity Now, Inc. CEO Shomari James to provide details on Equity Now, Inc.'s *True North Strategy Deployment*. We will use Lean Six methodology visual indicators to manage the process of planning, tracking, improving and executing our organization's success metrics.

Legends CEO James shared details of the SY2020-2021 current/present Legends Student Academic Performance, based on beginning of year *iReady* Reading and Math Diagnostics. She shared the following statistics:

Grade Level	# of Students on/above grade level	# of Students performing 1 grade below grade level performance	# of Students performing 2 or more grade below grade level performance
Kindergartener	75	16	0
1 st grade	42	43	2
2 nd grade	28	48	12
3 rd grade	11	46	19
4 th grade	13	45	29
5 th grade	24	39	28

Legends CEO James provided details about the Legends Fellows, including the current, total number of Fellows, their current, approximate caseload of students, how the Fellows support the teachers and address individual student's needs – in and outside of the classroom, and how the Fellows interact with parents and guardians to respond to inquiries about blended learning, academic intervention and any other questions related to their scholars.

Legends CEO James acknowledged the PGPCS academic calendar by stating the 1st quarter of SY2020-2021 ends on November 6th and that 5-week progress reports have been distributed.

Legends CEO James provided an update on the SY2020-2021 Student Enrollment and Attendance, proudly reporting that Legends met their planned enrollment quota of 100 scholars per grade level, and as the SY2021-2022 Charter School Lottery is scheduled to open on November 2, 2020, Legends is planning for expected matriculation of the current 5th grade students to 6th grade and any other attrition that naturally occurs for grades 1-4. Legends will plan to maintain 100 open seats for new Kindergarten students.

Legends CEO James reported an on average daily In-Seat attendance of 95-99% daily for Legends scholars, and that Legends staff are continually becoming familiar with some of the scheduling and attendance software required of the PGPCS school system.

Legends CEO James announced that the entire school building will be completed on or before November 1, 2020 – rather than an expected January 2021 date, and that Legends has received its full Use and Occupancy permit for the entire building.

8. Budget Report

Legends CEO James reported on the financial health of the school, stating that Legends made some strategic decisions at the onset of COVID-19 to mitigate any financial shortfall, such as (but not limited to) reducing the number of Legends Fellows that were planned to be hired, not hiring a School Nurse or School Librarian until the final decision by PGCPs CEO is made to allow scholars into the school building and to reduce trash and cleaning services.

Legends Board Chair Gibbs acknowledged that the 2020 Budget Report shared by Legends CEO James would be forwarded to the Finance and Audit Committee for review and approval.

9. Old Business

Legends Board Member Sims acknowledged that this was our 1st Board meeting, therefore there was no old or unfinished business to be reported on.

10. New Business

10.1 Acknowledgement of Officers and Committee Chairs

Legends Board Member Sims reported the following appointments of officers and committee chairs, led by Legends Board Members:

Secretary Governance Committee Chair	Terrelina (Shellie) Sims
Treasurer Finance Committee Chair	Jermand Hagan
Academic Committee Chair	Charlette EB Strickland
Fundraising Committee Chair	Adia C. Jordan

Legends Board Member Sims asked for a motion to accept the positions of Officers and Committee Chairs, as presented. **The motion was moved by Legends Board Chair Gibbs and 2nd by Legends Board Member Jordan.** All Board members were in favor – with no oppositions, and the positions of Officers and Committee Chairs was so adopted.

11. Written or Electronic Submission of Public Comment on Agenda or Non-Agenda Items

Legends Board Member Sims acknowledged that there were several questions received from the general public, but stated that the nature of the questions were focused on the operations of the school and they would be better served being addressed directly by Legends CEO and other Charter school staff. Legends CEO James has committed to providing a response directly to the individual(s) who asked the questions and addressed again (as appropriate), in the next scheduled ParentSquare Town Hall Meeting.

12. Announcement and Events

Legends Board Chair Gibbs provided the following announcements: This week (October 26-30, 2020) is Red Ribbon Spirit Week, so the Legends staff and scholars celebrated by acknowledging *'Marvel Monday – Be Super, Say NO to Drugs!'* by dressing up as their favorite Superhero; *'Teams Tuesday – Join the TEAM to Say No to Drugs!'* by wearing their favorite Team shirt; *'Wacky Hat Wednesday – Go on aHEAD and Say No to Drugs!'* by wearing your wackiest hat; *'Pajama Thursday – Dream of a world without Drugs!'* by getting comfy in their coziest pajamas; and *'Costume Friday – Say BOO! To Drugs!'*, by wearing their favorite costumes.

November is National Family Literacy Month, and Legends Charter School will facilitate a Virtual Book Fair, and reminding all participants to vote on Election Day, Tuesday, November 3, 2020.

13. Motion to Adjourn

Legends Board Chair asked for a motion to adjourn the meeting at 6:02pm. **The motion was moved by Legends Board Member Strickland and 2nd by Legends Board Member Hagan.** All Board members were in favor – with no oppositions, and the meeting was so adjourned.

Board Office Contact Information:

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